

Biolab 1090 to SC 4th FL Moves
CPM Meetings 12/7/23 & 12/8/23

Katie Quast

General

Move no earlier than Jan 12 and is flexible until the end of January

Furniture & Equipment to be relocated from BL1090 to 419	Responsible
Large Round Table	Emmanuel
Desk Chair	Emmanuel
Wood bookcase with all contents	Emmanuel
Bikes (x2) / Exercise equipment	Emmanuel
Microscopes	Emmanuel
Telephone (Phone Jack # 1393-1D)	SC Building Ops
Computer	HUIT
Additional requests	Responsible
Clock	Emmanuel
Card reader to remain (will grant access to TFs)	SC Building Ops
Name tag at entry	SC Building Ops
Does not like sheet vinyl flooring; replace with carpet	SC Building Ops
Will keep existing (419) whiteboard	SC Building Ops

Sien Verschave & Rebecca LaCroix

General

Flexible move-in

Furniture & Equipment to be relocated from BL1090 to 405	Responsible
Med Round Table	Emmanuel
Blue chairs (x4) (best ones and ones without stain)	Emmanuel
Desk chair (for both)	Emmanuel
Foot rest (for both)	Emmanuel
Keyboard Tray (Rebecca)	Emmanuel
Desk (Sien)	Emmanuel
Plant with stool /stand (Sien)	Emmanuel
Hepa filter air purifier	Emmanuel
Clock	Emmanuel
Whiteboards with casters now in 1090 (x2)	Emmanuel
Boxes under table	Emmanuel
Black metal shelving	Emmanuel
Telephone (Phone Jack # 1068-1D) (x2)	SC Building Ops
Computer	HUIT
Additional requests	Responsible
Room 405 existing wall mounted shelving to remain (all)	n/a
Room 405 existing east wall cabinets to remain	n/a
Want to hang Periodic Table. Can drill in walls?	SC Building Ops
Trash & Recycling provided by building or bring own?	SC Building Ops
Brighter artificial lighting	SC Building Ops
Additional Window	SC Building Ops

